

資歷成學歷 - 只需「過往資歷認可」5部曲

From Experienced to Qualified - by 5 Steps of 'Recognition of Prior Learning' (RPL)

MBA DEGREE DIPLOMA EXPERIENCE



1 Free Initial Assessment & Application

- **Free Initial Assessment:** Provide your detailed Resume / CV to Success Institute to find out your RPL potential and related fees
- **Application:** Submit completed RPL application form & fees

免費初步評審及申請

- **免費初步評審：**您只需要提供詳細履歷，我們便會協助您找出獲得「過往資歷認可，RPL」資格的潛力及相關費用
- **正式申請：**呈交填妥的 RPL 申請表及費用

2 Before Assessment

- **You will obtain your**
 - RPL 'Assessment Kit'
 - RPL Assessor contact details
 - outline of the assessment process

評審前

- 您將會獲得您的
 - RPL 評審手冊
 - RPL 評審員聯絡資料
 - RPL 評審過程大綱

3 Evidence - Collection & Submission

- **Collect evidence:** You collect evidence back at your workplace according to the specifications in RPL assessment kit.
- **Need help?** You can contact your RPL Assessor by phone, email or Skype.
- **Submit evidence:** You can submit application record and supporting evidence via email (scanned documents) or regular mail for review by your assessor.
- **Submission Deadline:** You have 2 months for collection & submission of all information and evidence.

佐證 - 收集及提交

- **收集佐證：**您需要收集各式佐證(證明文件 / 證據)，以證明您已達到 RPL 評審手冊中所詳述的要求。
- **尋求協助：**於過程中，如有疑問，你可以通過電話、電郵、或 Skype 向您的 RPL 評審員查詢。
- **提交佐證：**您可以使用郵寄或電子郵件，提交申請記錄和佐證給 RPL 評審員。
- **提交限期：**您有 2 個月時間收集及整理所有資料，及提交給 RPL 評審員。

4 Review and Re-assessment Process

- **If evidences are not sufficient:**
your RPL Assessor will request you either 'to gather further evidence' or 'to complete certain assessment task', in order to help you meet all the competency requirements.
- **If evidences are sufficient:**
your RPL Assessor will conduct validation process on your claims and evidence.

審查與重新評審

- **如果佐證並未足夠：**
RPL 評審員會要求你「收集進一步證據」或「完成指定作業」，以幫助您達到資歷要求。
- **如果佐證已經足夠：**
RPL 評審員會進行資料核實程序。

5 Assessment Successfully Completed & Eligible to be Awarded the Qualification

閣下成功通過資歷認可評審 並 獲頒相關資歷



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